

ABC Widget Oilfield Services Ltd. - ACTION CARD REPORT SUMMARY

Date Observed	Observation/Event	Action Taken	Method of Report	Department Responsible	Date Completed
Feb 12, 2013	Salesman drove vehicle over front parking curb with rebar sticking out of it causing a flat tire.	Pounded rebar down and checked for others.	Action Card	Shop	Feb 1 st
Feb 21, 2013	Receptionist received a deep paper cut on thumb.	Provided with first aid: cleaning and Band Aid.	Action Card	Office	Feb 21, 2013 Completed
Mar 26, 2013	Near Miss/ Contractor clearing snow driving above posted 15km/hr. Contractors not wearing Hi-visibility Vests PPE	Notified Department, Supervisor Filled out ACTION Form	Action Card	Operations - Shop	Feb 30, 2012 Completed